



THE ASSAM GAZETTE

অসাধাৰণ

EXTRAORDINARY

প্ৰাপ্ত কৰ্তৃত্ব দ্বাৰা প্ৰকাশিত

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No. 272 Dispur, Friday, 12th July, 2024, 21st Ashadha, 1946 (S. E.)

GOVERNMENT OF ASSAM

ORDERS BY THE GOVERNOR

REVENUE (REFORMS) & DISASTER MANAGEMENT DEPARTMENT

NOTIFICATION

The 9th July, 2024

No. E. 443519/69.- In super session of all previous relevant Notifications, the Governor of Assam is pleased to notify the following services of the Revenue & D.M. Department in the interest of public service with revised timeline for timely disposal:

1. Name of Service: Mutation after deed of transfer (Field)

Service	Mutation after Deed of transfer (Field)
Eligibility Criteria	Buyer(s) or their legal heir(s) or NOK(s) having the original Registered Deed/Certified Copy of Deed.
Documents Required	1. Copy of original Registered Deed/Certified Copy of Deed. 2.Last/ Up-to-date Land Revenue receipt (to be auto-fetched through e-Khajana). 3.A self-declaration on oath stating that the applicant does not possess land in excess of the limit laid down under the Assam Fixation of Ceiling on Land Holdings Act, 1956, including the land prayed for mutation, and the land is free from encumbrance and litigation, and the applicant has a clear title as well as undisputed possession over the land.
DPS/Service Provider	CO
Timeline (in days)	30

Workflow	LRA → CO		
Working Timeline (in days)	LRA	CO	SRO
	10	5	5
Revert/ De-escalation Timeline (in days)	5	5	-
First Appellate Authority	DC		
Stipulated time for First Appellate Authority (in days)	30		
Second Appellate Authority	DLR&S		
Stipulated time for Second Appellate Authority (in days)	60		
Fees (in Rs.)	Nil		

2. Name of Service: Mutation by Right of Inheritance (Field)

Service	Mutation by Right of Inheritance (Field)
Eligibility Criteria	The legal heir(s) or NOK(s) having the relevant original documents as enlisted below in "Documents to be annexed with Application".
Documents Required	<ol style="list-style-type: none"> 1. Proof of death of the deceased pattadar. 2. Legal heir certificate 3. Last/ Up-to-date land revenue receipt (to be auto-fetched through e-Khajana). 4. A self-declaration on oath that - <ol style="list-style-type: none"> i. The applicant is the son/daughter/wife/legal heir(s) of the deceased pattadar. ii. Applicant has not transferred the property to any one earlier, nor mortgaged or created any charge over the property to be mutated. iii. The person, to whom the applicant has applied as a successor, had not transferred the property during his/her lifetime, nor mortgaged or created any charge over the property to be mutated. iv. The applicant does not possess land in excess of the limit laid down under the Assam Fixation of ceiling on Land Holdings Act, 1956, including the land prayed for mutation, and the land is free from encumbrance and litigation, and has clear title and undisputed possession over it.

DPS/Service Provider	CO	
Timeline (in days)	30	
Workflow	LRA → CO	
Working Timeline (in days)	LRA	CO
	15	7
Revert/De-escalation Timeline (in days)	5	3
First Appellate Authority	DC	
Stipulated time for First Appellate Authority (in days)	30	
Second Appellate Authority	DLR&S	
Stipulated time for Second Appellate Authority (in days)	60	
Fees	Nil	

3. Name of Service: Partition of Land by mutual consent.

Service	Partition of Land by mutual consent.
Eligibility Criteria	As per section 97 of the Assam Land and Revenue Regulations, 1886: - “Every recorded ... land holder may, if he/she is in actual possession of the land, in respect of he/she desires partition, claim partition of the estate.”
Documents Required	<ol style="list-style-type: none"> 1. Last/ Up-to-date Land Revenue receipt (to be auto-fetched through e-Khajana). 2. Copy of original deed (optional), in case of land mutated by deed of transfer. 3. Scanned copy of Partition deed of mutual partition/ affidavit declaring mutual partition/ authenticated consent in case of land mutated by right in inheritance. 4. Self-declaration on oath by the applicant stating that the land is free from encumbrance and litigation and he/she has a clear title and undisputed possession over it.

DPS/Service Provider	CO	
Timeline (in days)	50	
Workflow	LRA → CO	
Working Timeline (in days)	LRA	CO
	30	5
Revert /De-escalation Timeline (in days)	10	5
First Appellate Authority	DC	
Stipulated time for First Appellate Authority (in days)	30	
Second Appellate Authority	DLR&S	
Stipulated time for Second Appellate Authority (in days)	60	
Fees (in Rs.)	100/- per Bigha or fraction thereof, and maximum 500/-.	

GYANENDRA DEV TRIPATHI,

Principal Secretary to the Government of Assam,
Revenue & Disaster Management Department.